



IQAC

Meetings & Resolutions

Year 2017-18.

15.6.2017.

Minutes of the 1st Meeting of the IQAC Committee, held at the Reading Room on 19th June, 2017 at 12:30 pm under the chairmanship of the principal.

Members Present :

- | | | |
|-----------------------------------|------------|---------------|
| 1. Asst. N. D. Patel | (Chairman) | |
| 2. Dr. K. N. Bloch | | |
| 3. Dr. V. C. Nimarora | | |
| 4. Dr. R. J. Desai (Co-ordinator) | | |
| 5. Dr. M. B. Patil | | |
| 6. | | |
| 7. Mr. R. P. Patel | | R. P. Patel |
| 8. Mrs. H. H. Chavhan | | H. H. Chavhan |
| 9. Mr. J. K. Patel | | J. K. Patel |
| 10. Mr. M. S. Sindhi | | M. S. Sindhi |
| 11. S. P. Patel | | S. P. Patel |
| 12. Sejal Chaudhari | | Sejal |

The following matters were taken up at the meeting and the resolutions passed...

1. To read the Proceeding of the last meeting and get approved :

The minutes of the last meeting were read over and confirmed.

2. To review the work done regarding AQAR report of the year 2016-17 :

The Committee discussed about the AQAR report of the year 2016-17.

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It was unanimously resolved that AGR report of the year 2016-17 with the modification suggested by the Committee be submitted to NAAC office by 15 of September '17.

3. To evaluate the University result of the yr. 2016-17.

The committee expressed satisfaction that the result of all the class (except B. Com Sem-4) were better and higher than that of University. Further it emphasized that there is the scope for better results.

It was unanimously resolved that the students be facilitated with the online study materials and videos.

4. To scrutinise the feed-back of the year 2016-17.

The committee discussed about the feed-back of the year 2016-17.

It was unanimously resolved that a detailed report with analysis be prepared and submitted to the principal.

5. To discuss about starting new Degree Courses in the Institution!

The committee discussed about starting new Degree Courses in the Institution.

It was unanimously resolved to recommend the principal, considering the feedback of the students, to get the proposal prepared and get the permission of the management to

Start the Sociology as the principal subject.

6. To discuss about the planning of the expert lectures, seminars and workshops:

The committee discussed about the development of the faculties as well as the students.

It was unanimously resolved that a seminar be organised through IQAC for the development of the faculties.

It was further unanimously resolved that expert lectures, seminars and workshops be arranged by different departments to augment the knowledge of the faculties.

7. To discuss about the technology up-gradation:

The committee discussed about the use and up-gradation of the technology.

It was unanimously resolved that the Language Laboratory be modernized and that Dr. K. N. Block be assigned the responsibility for that.

8. To discuss about the preparation of the ASHI report:

The committee discussed about the preparation of the ASHI report.

It was unanimously resolved that Shri M. H. Chakravarty be assigned the responsibility of preparing the ASHI report.

9. Any other matter with the permission of the Chair:

Dr. R. J. Pesi emphasized to furnish the information regarding scholarship, different type of competitive examinations and organize the coaching classes in this connection.

Dr. A. B. Brahmbhatt discussed about the need to enrich the library. He recommended the committee to buy the required books.

Dr. V. C. Nigam desired that the cultural programmes, extension activities and sports events be arranged before February 2018.

The meeting concluded with the vote of thanks to the Chair.

Place: Khedbrahma
Date: 19-08-2017.



Principal
D. D. Thakar Arts &
K. J. Patel Commerce College
Khedbrahma - 383255

13.9.2017



Minutes at the 2nd Meeting of the IQAC Committee, held at The Reading Room on 20th Sept, 2017 at 2:00 pm under the chairmanship of the Principal.

Members present:

1. Prof. N. D. Patel (Chairman) ✓
2. Dr. A. B. Bhalwani ✓
3. Dr. R. J. Desai (Co-ordinator) ✓
4. Dr. V. C. Nisarona ✓
5. Dr. K. N. Bloch ✓
6. Dr. M. B. Bhatnagar ✓
7. Mr. H. H. Chakravarty ✓
8. Mr. R. P. Patel ✓
9. Mr. J. K. Patel ✓
10. Mr. M. S. Sindhi ✓
11. S. P. Patel ✓
12. Sejal Chaudhary ✓

The following matters were taken up at the meeting and the resolutions passed...

1. To read the proceeding of the last meeting and get approved.

The minutes of the last meeting were read over and approved.

2. To discuss about the submission of AQAR report to NAAC office.

The Committee appreciated the work done by the IQAC Committee and congratulated it for submitting the AQAR report for the year 2016-17 to NAAC office on 31st March 2017, that is before the stipulated time.

3. To plan for the remedial classes in the subject of English :

The Committee expressed content over the performance of the remedial classes.

4. To discuss about the planning for the FDP programmes :

The JGAC Committee expressed satisfaction over the successful completion of the cultural workshop of the university level.

5. To plan for the scholarship forms and e-tablets :

The Convener of the IPAC Committee expressed satisfaction over the completion of filling forms for scholarships and e-tablets. With that he congratulated the members of the Committee.

6. To review the social, cultural and sports activities :

Programmes like tree plantation and cleanliness drive were successfully completed.

It was unanimously resolve that more extension activities be arranged in future.

7. To discuss about the planning for transparent systems of examinations :

The committee discussed about the planning for transparent system of examinations.

It was unanimously resolve that the internal examination of the first semester be conducted in the best possible way and that the results be declared within fifteen days after the completion of the examination.

8. Any other matter with the permission of the chair :

None

The meeting concluded with the vote of thanks to the chair.

Place: Khedbrahma

Date: 20-09-2017



Principal
D. D. Patel
K. J. Patel Commerce College
Khedbrahma - 383255

23.12.2017



Minutes of the 3rd Meeting of the SPBC Committee, held at the Principal's office on 30th December, 2017 at 12.15pm under the Chairmanship of the Principal.

Members Present:

1. Prin N. D. Patel (Chairman)
2. A. B. Bhatnagar
3. Dr. R. S. Desai (Co-ordinator)
4. Dr. V. C. Misra
5. Dr. M. B. Patil
6. Mr. H. H. Chaudhary
7. Dr. K. N. Bloch
8. Mr. R. P. Patel
9. Mr. J. K. Patel
10. Mr. M. S. Sindhi
11. S. P. Patel
12. Sejal Chaudhary

The following matters were taken up at the meeting and the resolutions passed...

1. To read the proceeding of the last meeting and get approved:

The ~~min~~ minutes of the last meeting were read over and confirmed.

2. To evaluate the results of the internal examinations of the year 2017-18:

The Committee went through the results of the internal examination for the year 2017-18. The overall results of the institution were good. But the Committee expected for the better results.

It was unanimously resolved to recommend the principal to arrange several meetings with different departments to get better results.

3. To discuss about the planning for the prize distribution and annual day celebration. :

The committee discussed about the planning for the prize distribution and annual day celebration.

It was unanimously resolved that the prize distribution and annual day celebration be planned in the end of February or the first week of March.

4. To discuss about the planning of the meetings of the alumni mandal and guardian mandal. :

The committee discussed about the alumni mandal and guardian mandal and their work in progress.

It was unanimously resolved that the meetings of the alumni mandal and guardian mandal be arranged in the month of April 2018.

5. To discuss about the selection of the place for the NSS camp and oversee the extension activities. :

The committee expressed satisfaction over the timely completion of the NSS camp at Padandi and extension activities.

6. To review the cultural and sport activities performed by the institution. :

The committee was satisfied to take note of the best performance in archery. The committee felicitated the members of the sports committee. The committee also felicitated the members of the cultural committee for arrangement of the programmes such as cleanliness, Beti Bachavo, Nasa Bandhi, elimination of superstition etc. in the rural areas.

7. To furnish the information regarding accounts of the UCRIC grants;

The NAAC coordinator presented the audited report regarding the accounts of the grants awarded under the 12th Plan (Rural Development Assistance Grant) and IQAC as well as the utilization certification before the committee.

8. Any other matter with the permission of the chair;

None.

The meeting concluded with the vote of thanks to the chair.

Place: Kheubrahma
Date: 30-10-2017



Sd/Principal
D. D. Thakar Arts &
K. J. Patil Commerce College
Kheubrahma - 383255

10.4.2018

Minutes of the 4th meeting of the IQAC Committee held at the Language Lab. on 17th April, 2018 at 1.00 pm under the chairmanship of the Principal

Members present :

1. Prin. N. D. Patel (Chairman)
2. Dr. R. J. Desai (Co-ordinator)
3. Dr. K. B. Brahhatt
4. Dr. V. C. Nisarana
5. Dr. K. N. Bloch
6. Mr. R. P. Patel
7. Dr. M. B. Patil
8. Mr. H. H. Chaudhary
9. Mr. J. K. Patel
10. Mr. M. S. Sindhi
11. S. P. Patel
12. Sejal Chaudhary

In attendance : None

The following matters were taken up at the meeting and the resolutions passed :

1. To read the proceedings of the last meeting and get approved!

The minutes of the last meeting were read over and confirmed.

2. To assign the work of drafting the AQAR report for the year 2016-17!

It was unanimously resolved that the responsibility of preparing the AAR report for the year 2017-18 be assigned to Dr. Rohit Dasa, Shri Harpal Singh Chauhan and Shri Mahendrabhai Patil.

3. To discuss about preparing the prospectus of the Institution for the year 2017-18:

It was unanimously resolved that the responsibility of preparing prospectus of the Institution, with detailed information regarding the fee structure, amenities and the facilities that the institute provides, different activities and the programmes conducted during the year, be assigned to Dr. Rohit Dasa, Shri Harpal Singh Chauhan, Shri J. S. Rathwa and Shri Ravjibhai Patel.

4. To assign the responsibility of taking the feedback (2016-17) of the faculties and the Institution:

It was unanimously resolved that the responsibility of taking ~~the~~ feedback be assigned to Shri Harpal Singh Chauhan.

5. To discuss about the new syllabi in Post Graduation Studies which will be effective from 2018-19:

It was unanimously resolved that the new syllabi be provided to each department before the end of the term.

6. To provide the information regarding the progress in technological up-gradation.

The Committee was satisfied to see that the Language Laboratory was modernized by updating 25 Computers in the Language Laboratory.

7. To evaluate the social, cultural and sports activities performed by the institution during the entire year :

The Committee regrets that due to the rules of the University the institution could not host the University sports and its campus. Even then the Committee congratulated the students for their participation in athletic competitions and good performance.

The Committee expressed satisfaction for the timely completion of the Saptahsha programmes and extension programmes such as clothes distribution, voting awareness, voters' list, elimination of superstition, traffic control.

8. To evaluate the co-curricular activities :

The Committee expressed satisfaction as the faculties participated in the International FDP programme organised by HNGU and the British High Commission.

It was unanimously resolved that the faculties as well as the students be facilitated to use E-Pathashala, Video lectures of VCE, ILFLIBnet, N-List programmes etc.

9. Any other matter with the permission of the chair :

The IQAC committee was happy to see that books worth rupees five lakhs were purchased by the institution for the library.

The committee was satisfied to see that ASHI report was submitted in time.

The meeting concluded with the vote of thanks to the chair.

Place: Khedbrahma

DATE: 17-4-20



Principal
D. D. Thakar Arts &
K. J. Patel Commerce College
Khedbrahma - 383255